EVART PUBLIC SCHOOLS BOARD OF EDUCATION Minutes January 13, 2020 7:00 p.m.

I. CALL TO ORDER

THE MEETING WAS CALLED TO ORDER BY BENGRY AT 7:00 PM IN THE BOARDROOM LOCATED AT 321 NORTH HEMLOCK STREET, EVART, MICHIGAN 49631.

The Board observed a moment of silence.

II. ROLL CALL

Alan Bengry <u>x</u>, Ryan Hopkins <u>x</u>, Rosie McKinstry <u>x</u>, Kelly Millen <u>x</u>, Gerald Nichols <u>A</u>, Karen Pylman <u>x</u>, Kelly Whitman <u>x</u>.

Also present: Shirley Howard, Superintendent Jessica Kolenda, High School Principal Jason O'Dell, Middle School Principal Sarah Bailey, Elementary School Principal Debra Eisenga, Recording Secretary

Guests: Zoe Babb, Sherry Morgan, Bre Grabill

III. APPOINTMENT OF TEMPORARY CHAIRPERSON

A. Shirley Howard was appointed as Temporary Chairperson

IV. ELECTION OF OFFICERS

A.	President- The elected president pre MOVED BY HOPKINS, SUPPOR PRESIDENT.			
	Ayes: 5	Nays: 0	Results: Carried	
B.	Vice President – Ryan Hopkins MOVED BY MILLEN, SUPPORT VICE PRESIDENT.	ED BY MCKINSTRY TO NOM	IINATE RYAN HOPKINS AS	
	Ayes: 5	Nays: 0	Results: Carried	
C.	Secretary – Kelly Millen MOVED BY MCKINSTRY, SUPP AS SECRETARY. Ayes: 5	ORTED BY WHITMAN TO NO Nays: 0	OMINATE KELLY MILLEN Results: Carried	
	Ayes. 5	Nays. 0	Results. Callieu	
D.	Treasurer – Rosie McKinstry MOVED BY MILLEN, SUPPORTED BY HOPKINS TO NOMINATE ROSIE MCKINSTRY TREASURER.			
	Ayes: 5	Nays: 0	Results: Carried	

V. REORGANIZATION ACTION ITEMS

- A. Reorganization Action Items
 - 1. Establish a day, place, and time for regular board meeting Second Monday of the month, 7:00 pm in the Board Room.
 - 2. Authorize the President of the Board to appoint individual Board members to any necessary committees. The current committees include: Policy (Bengry, Nichols, Pylman), Finance (Millen, Pylman, Bengry), Negotiations (Bengry, McKinstry, Whitman), Building and Grounds (McKinstry, Hopkins, Whitman), Fair Board City/School (Millen)
 - 3. Designation of depositories of school funds
 - a) Huntington
 - b) Chemical Bank
 - c) U.S. Bank
 - 4. The designation of persons authorized to sign checks:
 - a) Checks- President, Secretary, Treasurer
 - b) Contracts- Superintendent, Board President
 - c) Agreements- Superintendent
 - d) Purchase Orders- Superintendent, Building Principals
 - 5. Authorize Zoe Babb and MaryAnn Corey to use the safe deposit box.
 - 6. Continue fees charged to individuals who request notice of Board meetings as outlined in 0154(e) of Board Bylaws.
 - 7. The appointment of Superintendent as the executive secretary for election purposes.
 - 8. Approval of the annual retainer contracts: Thrun Law Firm, P.C., and Baird, Cotter, Bishop P.C

MOVED BY MCKINSTRY, SUPPORTED BY PYLMAN TO APPROVE THE REORGANIZATIONAL ACTION ITEMS.

Ayes: 6

Nays: 0

Results: Carried

VI. PRESIDENT'S REMARKS/RECOGNITION OF GUESTS

- A. Bre Grabill gave an update on the Promise Plus program. She stated it is moving forward and asks for continued support from the School District.
- B. Points of Pride Jason O'Dell spoke about "Hidden Treasures" awards.

- The first step is the staff sets reading goals for the students. Then when the students meet those goals they are praised. Also, thanks to community business support from BC Pizza and Pompeii's, the students earn rewards in the form of some menu items at no cost, along with praise for meeting their goals.

VII. COMMUNICATIONS/CORRESPONDENCE

- A. Alter Care sent a thank you. They really appreciated the choir coming and doing such a great job singing for everyone.
- VIII. FINANCIAL
- IX. ACTION ITEMS

A. Recommendation to approve the minutes of the regular meeting held December 9, 2019.

MOVED BY HOPKINS, SUPPORTED BY MILLEN TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD DECEMBER 9, 2019.

Ayes: 6

Nays: 0

Results: Carried

B. Payment of Bills

MOVED BY MCKINSTRY, SUPPORTED BY WHITMAN THAT THE TREASURER'S REPORT OF DISBURSEMENTS BE APPROVED AS PRESENTED.

General Fund invoices be approved for checks #44647 through #44745 in the amount of \$235,566.30 and the December 13th and 27th payrolls and benefits for the total amount of \$516,367.15.

Hot Lunch Fund invoices to be approved for checks #6898 through #6901 in the amount of \$24,395.79.

Trust and Agency Fund invoices to be approved for checks #17717 through #17749 in the amount of \$52,886.78.

Athletic Fund invoices to be approved for checks #9303 through #9309 in the amount of \$793.91.

Ayes: 6 Nays: 0 Re	Results: Carried
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C. Recommendation to approve Myra Munroe, Middle School Special Education Teacher for the second semester 2019-2020, effective January 6, 2020.

MOVED BY PYLMAN, SUPPORTED BY MILLEN TO APPROVE MYRA MUNROE, MIDDLE SCHOOL SPECIAL EDUCATION TEACHER FOR THE SECOND SEMESTER 2019-2020, EFFECTIVE JANUARY 6, 2020.

Ayes: 6Nays: 0Results: Carried

D. Recommendation to approve the following coaches for the 2019-2020 Spring season: Josh Johnson Boys Varsity Baseball

MOVED BY HOPKINS, SUPPORTED BY MCKINSTRY TO APPROVE THE FOLLOWING COACHES FOR THE 2019-2020 SPRING SEASON: JOSH JOHNSON BOYS VARSITY BASEBALL BOYS JUNIOR VARSITY BASEBALL

VARSITY SOFTBALL JUNIOR VARSITY SOFTBALL VARSITY BOYS TRACK VARSITY GIRLS TRACK TRACK ASSISTANT
MS BOYS TRACK MS GIRLS TRACK

Ayes: 6 Nays: 0	Results: Carried
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E. Recommendation to approve \$20,385 for the removal and replacement of mulch and \$42,000 to restore structure (Kid's Pad) at Evart Elementary.

MOVED BY MCKINSTRY, SUPPORTED BY PYLMAN TO APPROVE \$20,385 FOR THE REMOVAL AND REPLACEMENT OF MULCH AND \$42,000 TO RESTORE STRUCTURE (KID'S PAD) AT EVART ELEMENTARY.

Ayes: 6

Nays: 0

Results: Carried

F. Recommendation to approve the purchase of Thrun Law Firm's Policy Manual at \$7,000, Administrative Guidelines/Forms at \$4,000 and Annual Updates for January 1, 2020 to June 30, 2021 not to exceed \$2,500.

MOVED BY PYLMAN, SUPPORTED BY MCKINSTRY TO APPROVE THE PURCHASE OF THRUN LAW FIRM'S POLICY MANUAL AT \$7,000, ADMINISTRATIVE GUIDELINES/FORMS AT \$4,000 AND ANNUAL UPDATES FOR JANUARY 1, 2020 TO JUNE 30, 2021 NOT TO EXCEED \$2,500.

Ayes: 6Nays: 0Results: Carried

G. Recommendation to approve the listed Schedule C position: Game Manager – Ben Bryant.

MOVED BY HOPKINS, SUPPORTED BY WHITMAN TO APPROVE THE LISTED SCHEDULE C POSITION: GAME MANAGER – BEN BRYANT

Ayes: 6Nays: 0Results: Carried

H. Recommendation to approve Evart Public Schools Cardiac Emergency Plan for 2019-2020.

MOVED BY PYLMAN, SUPPORTED BY WHITMAN TO APPROVE EVART PUBLIC SCHOOLS CARDIAC EMERGENCY PLAN FOR 2019-2020.

Ayes: 6

Nays: 0

Results: Carried

I. Recommendation to approve Kelli Elder as Evart Public School's nominee to serve on the Special Education Parent Advisory Committee at the MOISD.

MOVED BY PYLMAN, SUPPORTED BY HOPKINS TO APPROVE KELLI ELDER AS

EVART PUBLIC SCHOOL'S NOMINEE TO SERVE ON THE SPECIAL EDUCATION PARENT ADVISORY Committee at the MOISD.

Ayes: 6

Results: Carried

X. DISCUSSION ITEMS

- A. Review District Goal 4 Shirley reviewed the goal and asked the board to review the list of building needs. She suggested prioritizing the needs and begin to develop a long range plan to complete the projects.
- B. Part time Technology position Requesting help two days a week through June 30, 2020, with a cost not to exceed \$9,500.00

MOVED BY HOPKINS, SUPPORTED BY MCKINSTRY TO APPROVE PART-TIME TECHNOLOGY HELP TWO DAYS A WEEK THROUGH JUNE 30, 2020, WITH A COST NOT TO EXCEED \$9,500.00.

Ayes: 6 Nays: 0

Results: Carried

VIII. SUPERINTENDENT'S REPORT

A. Inclement Weather – We had a 3 hour delay on January 6, 2020.

Nays: 0

B. CBA 214 – Open Meetings Act – if any member is interested in attending, let Deb know and she will send in the registration.

IX. PRESIDENT'S REMARKS/RECOGNITION OF GUESTS

-Ryan Hopkins made a request on behalf of Ben Bryant for approval of overnight stays for wrestling team members for districts, February 14-15, Regionals February 21-22 and state finals, March 6-7, 2020.

MOVED BY MCKINSTRY, SUPPORTED BY WHITMAN TO APPROVE OF OVERNIGHT STAYS FOR WRESTLING TEAM MEMBERS FOR DISTRICTS, FEBRUARY 14-15, REGIONALS FEBRUARY 21-22 AND STATE FINALS, MARCH 6-7, 2020.

Ayes: 6

Nays: 0

Results: Carried

- X. ADJOURNMENT
 - A. Recommendation to adjourn.

MOVED BY HOPKINS, SUPPORTED BY MILLEN THAT THE MEETING BE ADJOURNED.

Ayes: 6

Nays: 0

Results: Carried

The meeting adjourned at 7:41 pm.