EVART PUBLIC SCHOOLS

BOARD OF EDUCATION

Minutes

September 12, 2016

7:00 p.m.

1. CALL TO ORDER

THE MEETING WAS CALLED TO ORDER BY BENGRY AT 7:00 P.M. IN THE BOARDROOM LOCATED AT 321 NORTH HEMLOCK STREET, EVART, MICHIGAN 49631.

1. ROLL CALL

Alan Bengry X, Alan Benson X, Rosie McKinstry X, Kelly Millen X,

Gerald Nichols X, Karen Pylman X, Ryan Hopkins X.

Also Present: Shirley Howard, Superintendent

Sarah Bailey, Elementary Principal

Jason O’Dell, Middle School Principal

Jessica Kolenda, High School Principal

Shelby Flint, Recording Secretary

Guests Present: Larry Lauman, Brandon Fountain, Jim Misner, Ken Wirth, Sherry Morgan

1. PRESIDENT’S REMARKS/RECOGNITION OF GUESTS

Rosie McKinstry thanked Shirley Howard for putting on such a wonderful employee recognition luncheon.

1. COMMUNICATIONS/CORRESPONDENCE

Sarah Bailey- Evart Reads is a volunteer program where community members will be reading to children.

Jason O’Dell- The Stand Strength Team visited the school and put on an assembly for both the high school and middle school students. They focused on success, anti-

bullying, and much more. The General Mills FUNactics grant was renewed for this

year. The 7th grade test scores are up, they are the highest in the ISD and higher than

the state average.

Jessica Kolenda- She held and assembly for the kids to help them see how many

activities there were for kids to participate in, 26 activities in all.

1. FINANCIAL

Financial records placed on file.

1. ACTION ITEMS

A. Recommendation to approve the minutes of the Regular meeting held August 8, 2016.

MOVED BY BENSON, SUPPORTED BY MCKINSTRY TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD AUGUST 11, 2015.

Ayes: 7 Nays: 0 Results: Carried

B. Payment of Bills

MOVED BY HOPKINS, SUPPORTED BY MCKINSTRY THAT THE TREASURER’S REPORT OF DISBURSEMENTS BE APPROVED AS PRESENTED.

General Fund invoices be approved for checks #40791 through #40897 in the amount of $77,398.07 and the August 12th and 26th payrolls and benefits in the amount of $368,014.85.

Hot Lunch Fund invoices to be approved for checks #6460 through #6464 the amount of $16,386.83.

Trust and Agency Fund invoices to be approved for checks #16510 through #16519 in the amount of $20,542.67.

Athletic Fund invoices to be approved for checks #8353 through #8365 in the amount of $12,846.00.

Ayes: 7 Nays: 0 Results: Carried

C. Recommendation to approve the hiring of Ted Marthakis , effective August 10, 2016.

MOVED BY PYLMAN, SUPPORTED BY NICHOLS TO APPROVE THE HIRING OF TED MARTHAKIS, EFFECTIVE AUGUST 10, 2016.

Ayes: 7 Nays: 0 Results: Carried

D. Recommendation to approve the hiring of Jim Misner, effective August 12, 2016.

MOVED BY BENSON, SUPPORTED BY MCKINSTRY TO APPROVE THE HIRING OF JIM MISNER, EFFECTIVE AUGUST 12, 2016.

Ayes: 7 Nays: 0 Results: Carried

E. Recommendation to approve the resignation of Cindy Zielinski, effective June 30, 2016.

MOVED BY HOPKINS, SUPPORTED BY PYLMAN TO APPROVE THE RESIGNATION OF CINDY ZIELINSKI EFFECTIVE JUNE 30, 2016.

Ayes: 7 Nays: 0 Results: Carried

F. Recommendation to approve the following B & C positions:

Leadership Team: George Sims, Nancy Smith, Crystal Nelson, Deb Vincent

OM Director: Jenny Rounds

Lunch STARS (5th/6th): Marci Cherry, Sherry Morgan, Deb Vincent

Lunch STARS (7th/8th): George Sims, Crystal Nelson

MS Chorus: Andrea Wheeler

MS Art Exhibit Coordinator: Breanna Barnett

MS Yearbook Coordinator: Jason O’Dell

MS Student Council: Marci Cherry

Fifth Grade Class Sponsor: Sherry Morgan

Sixth Grade Class Sponsor: Deb Vincent

Seventh Grade Class Sponsor: Cheryl Speet

Eighth Grade Class Sponsor: Crystal Nelson

Lunch Supervisors (5th/6th): Nancy Smith, Jennifer Natale

Lunch Supervisors (7th/8th): Josh Johnson, Rene Ward

Elementary Chorus: Andrea Wheeler

Elementary Leadership Team: Aaron Wetters, Deanna Salisbury, Sara Ladd, Pam McClelland, Valerie Hopkins, Mimi Rodgers

Game Managers: John Zeller, George Sims, Paul Higgins, Randy Kruse, Dennis Peacock, Jason O'Dell, Kris Morgan, Ken Ranjel, Pat Craven, Josh Johnson, Michelle VanBuren, Chelsea Bancroft

Marching Band: Diana Craven

Concert Band: Diana Craven

12th Grade Sponsor: Kevin Mills

11th Grade Sponsor: Jay Wallace (continued)

10th Grade Sponsor: Stacy Mosher (continued)

9th Grade Sponsor: Michelle VanBuren

Spanish Club: Sarah Johnson

High School Yearbook: Bre Barnett

Vocal Music (high school): Diana Craven

MS Art Exhibit Coordinator: Bre Barnett

HS Art Exhibit Coordinator: Bre Barnett

Noon Hour Supervision MS, HS: Mr. Zeller and Mrs. VanBuren

MOVED BY NICHOLS, SUPPORTED BY MCKINSTRY TO APPROVE THE LISTED B & C POSITIONS.

Ayes: 7 Nays: 0 Results: Carried

G. Recommendation to approve a $500.00 mileage allowance for out of district travel for Jessica

Kolenda, Jason O’Dell, Sarah Bailey, Jay Wallace, and Zoe Babb to attend out of district

meetings using the IRS mileage rate.

MOVED BY BENSON, SUPPORTED BY HOPKINS TO APPROVE A $500.00 MILEAGE ALLOWANCE FOR OUT OF DISTRICT TRAVEL FOR JESSICA KOLENDA, JASON O’DELL, SARAH BAILEY, JAY WALLACE, AND ZOE BABB TO ATTEND OUT OF DISTRICT MEETINGS USING THE IRS MILEAGE RATE.

Ayes: 7 Nays: 0 Results: Carried

H. Recommendation to approve offering a Family Pass good for home Athletic events at a yearly

cost of $140.00

MOVED BY MCKINSTRY, SUPPORTED BY MILLEN TO APPROVE THE OFFERING OF A FAMILY PASS GOOD FOR HOME ATHLETIC EVENTS AT A YEARLY COST OF $140.00.

Ayes: 7 Nays: 0 Results: Carried

I. First Reading of Policies: 1130, 3110, 4110, 7300, 7310.

J. Recommendation to extend the Working Agreement with Mary Ann Corey, Zoe Babb, David

Lynema, Kevin Beilfuss, and Al Knowles through June 30, 2017.

MOVED BY BENSON, SUPPORTED BY MILLEN TO APPROVE THE EXTENSION THE WORKING AGREEMENT WITH MARY ANN COREY, ZOE BABB, DAVID LYNEMA, KEVIN BEILFUSS, AND AL KNOWLES THROUGH JUNE 30, 2017.

Ayes: 7 Nays: 0 Results: Carried

K. Recommendation to approve increasing the Substitute Teacher pay to $85.00.

MOVED BY HOPKINS, SUPPORTED BY MCKINSTRY TO APPROVE INCREASING THE SUBSTITUTE TEACHER PAY TO $85.00.

Ayes: 7 Nays: 0 Results: Carried

L. Recommendation to approve the hiring of Jay Wallace as the Special Education Coordinator

and Athletic Director, effective August 8, 2016.

MOVED BY HOPKINS, SUPPORTED BY MCKINSTRY TO APPROVE THE HIRING OF JAY WALLACE AS THE SPECIAL EDUCATION COORDINATOR AND ATHLETIC DIRECTOR, EFFECTIVE AUGUST 8, 2016.

Ayes: 7 Nays: 0 Results: Carried

M. Recommendation to approve School Advance, Administrator Evaluation System as the

evaluation tool for Principal Evaluations beginning in the 2016-17 school year.

MOVED BY PYLMAN, SUPPORTED BY MCKINSTRY TO APPROVE SCHOOL ADVANCE, ADMINISTRATOR EVALUATION SYSTEM AS THE EVALUATION TOOL FOR PRINCIPAL EVALUATIONS BEGINNING IN THE 2016-17 SCHOOL YEAR.

Ayes: 7 Nays: 0 Results: Carried

N. Recommendation to purchase 2-71 passenger busses at an approximate cost of $196,194.00

MOVED BY BENSON, SUPPORTED BY MCKINSTRY TO APPROVE THE PURCHASE OF 2-71 PASSENGER BUSSES AT AN APPROXIMATE COST OF $196,194.00.

Ayes: 7 Nays: 0 Results: Carried

O. Recommendation to approve Tim Emard as a bus driver for Evart Public Schools, effective

September 13, 2016.

MOVED BY HOPKINS, SUPPORTED BY PYLMAN TO APPROVE THE HIRING OF TIM EMARD AS A BUS DRIVER FOR EVART PUBLIC SCHOOLS, EFFECTIVE SEPTEMBER 13, 2016.

Ayes: 7 Nays: 0 Results: Carried

P. Consideration of appointing a Board Member to serve as a delegate at the MASB Delegate

Assembly.

MOVED BY BENSON, SUPPORTED BY PYLMAN TO APPOINT KELLY MILLEN AS A DELEGATE TO THE MASB DELEGATE ASSEMBLY. ALAN BENGRY IS TO SERVE AS THE BACK UP DELEGATE.

Ayes: 7 Nays: 0 Results: Carried

1. ADDENDUM

A. Recommendation to approve the quote from HPS for $40,618.00 for cooler/freezer at

Elementary School and walk-in freezer and cooler for Middle School including installation.

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MOVED BY BENSON SUPPORTED BY HOPKINS TO APPROVE THE THE QUOTE FROM HPS FOR $40,618.00 COOLER/FREEZER AND COOLER FOR MIDDLE SCHOOL INCLUDING INSTALLATION.

Ayes: 7 Nays: 0 Results: Carried

1. EXECUTIVE SESSION

A. Recommendation to go into Executive Session under Section 8(A) & (C) of the Open

Meetings Act.

MOVED BY HOPKINS, SUPPORTED BY MILEN TO GO INTO EXECUTIVE SESSION UNDER 8(A) & (C) OF THE OPEN MEETINGS ACT.

Roll Call Vote:

Benson Y Hopkins Y

McKinstry Y Millen Y

Nichols Y Pylman Y

Bengry Y

MOVED BY HOPKINS, SUPPORTED BY MILLEN TO COME OUT OF EXECUTIVE SESSION AT 7:51 PM.

Roll Call Vote:

McKinstry Y Millen Y

Nichols Y Pylman Y

Bengry Y Benson Y

Hopkins Y

As a result of Executive Session, the following recommendation was made:

B. MOVED BY MILLEN, SUPPORTED BY MCKINSTRY TO APPROVE THE CONTRACT WITH JASON O’DELL THROUGH THE 2017-18 SCHOOL YEAR WITH SALARY AND BENEFITS ADJUSTED TO SET ADMINISTRATIVE SCHEDULE TO TAKE PLACE JULY 1, 2017.

Roll Call Vote:

Nichols Y Pylman Y

Bengry Y Benson Y

Hopkins Y McKinstry Y

Millen Y

C. MOVED BY HOPKINS, SUPPORTED BY BENSON TO APPROVE THE CONTRACT WITH SARAH BAILEY THROUGH THE 2017-18 SCHOOL YEAR WITH SALARY AND BENEFITS ADJUSTED TO SET ADMINISTRATIVE SCHEDULE TO TAKE PLACE JULY 1, 2017.

Roll Call Vote:

Bengry Y Benson Y

Hopkins Y McKinstry Y

Millen Y Nichols Y

Pylman Y

Ayes: 7 Nays: 0 Results: Carried

1. SUPERINTENDENT’S REPORT

A. At this time the enrollment looks stable when compared to the number of students that we budgeted for. I budgeted for 847 actual students which was 9 less than we had in October of 2015. We are able to do a blended count using the previous two years because we do not have at least 4.5 students per square mile. However our biggest enrollment year now falls off which will have an impact on the number of students we will get funding for.

B. Homecoming this year is on October 7th. Our opponent for the football game will be Pine River.

C. We are allowing senior citizens age 65 and older into our home athletic events. They do not need a pass card with them to get in. Previously we required them to pick up a senior pass at the Superintendent’s Office. We appreciate all our senior citizens and hope they will be able to attend. Employees will also be given passes to all home events.

D. Winter will be here before we know it so it is time to consider snowplowing and snow removal for the 2016-17 school year. Hearing no objections from board members, we will request bids for this service this year.

E. We will need to discuss our Wrestling Program at the next meeting.

1. PRESIDENT’S REMARKS/RECOGNITION OF GUESTS

Jim Misner thanked the school board members, principals, and staff for everything they have done to get the program started back up. He also voiced some concerns about safety. He has a rough draft of the curriculum and syllabus for the industrial arts courses.

Jay Wallace passed out athletic passes to the board members.

Ken Wirth touched base with his concerns about changing the snow plowing to an hourly bid, and offered to better educate the board about what his job entails.

1. ADJOURNMENT

A. Recommendation to adjourn.

MOVED BY BENSON, SUPPORTED BY HOPKINS THAT THE MEETING BE ADJOURNED.

Ayes: 7 Nays: 0 Results: Carried

The meeting adjourned at 8:25 p.m.